

Washington State Auditor's Office
Report on Financial Statements and Federal Single Audit

Aberdeen School District
Grays Harbor County

Audit Period
September 1, 2001 through August 31, 2002

Report No. 64827

Issue Date
May 12, 2003



Washington _____
State Auditor
_____ Brian Sonntag



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May 12, 2003

Board of Directors
Aberdeen School District
Aberdeen, Washington

Report on Financial Statements and Federal Single Audit

Please find attached our report on the Aberdeen School District's financial statements and compliance with federal laws and regulations.

We are issuing this report now in order to provide information on the District's financial condition.

In addition to this work, we look at other areas of our audit clients' operations for compliance with state laws and regulations. The results of that review will be included in our regular audit report, which will be issued separately.

Sincerely,

A handwritten signature in black ink that reads "Brian Sonntag".

BRIAN SONNTAG, CGFM
STATE AUDITOR

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Grays Harbor County
September 1, 2001 through August 31, 2002**

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Federal Summary

Aberdeen School District Grays Harbor County September 1, 2001 through August 31, 2002

The results of our audit of the Aberdeen School District are summarized below in accordance with U.S. Office of Management and Budget Circular A-133.

- We issued a qualified opinion on the District's financial statements.
- We noted no instances of noncompliance that were material to the financial statements of the District.
- We issued an unqualified opinion on the District's compliance with requirements applicable to its major federal programs.
- We reported no findings, which are required to be disclosed under OMB Circular A-133.
- The dollar threshold used to distinguish between Type A and Type B programs, as prescribed by OMB Circular A-133, was \$300,000.
- The District did not qualify as a low-risk auditee under OMB Circular A-133.
- The following were major programs during the period under audit:

<u>CFDA No.</u>	<u>Program Title</u>
10.553/555/559	Nutrition Cluster
84.011	Migrant Education
84.027/173	Special Education Cluster
84.340	Class Size Reduction

Status of Prior Federal Findings

Aberdeen School District Grays Harbor County September 1, 2001 through August 31, 2002

The status of findings contained in prior audit reports of the Aberdeen School District is provided below:

Findings this audit: 0
Findings last audit: 1
Number of repeat findings: 0

- 1. The District did not maintain adequate time and effort records to support payroll costs charged to the federal grants.**

Background

The 2000-01 Washington Education System Single Audit Pilot Project report found the Aberdeen School District did not maintain appropriate time and effort documentation in the form of the semiannual certification for three employees. There were no questioned costs.

Status

The District has established and followed procedures to ensure semiannual certifications are completed. We consider this issue to be resolved.

Independent Auditor's Report on Compliance and Internal Control over Financial Reporting in Accordance with Government Auditing Standards

**Aberdeen School District
Grays Harbor County
September 1, 2001 through August 31, 2002**

Board of Directors
Aberdeen School District
Aberdeen, Washington

We have audited the general purpose financial statements of the Aberdeen School District, Grays Harbor County, Washington, as of and for the year ended August 31, 2002, and have issued our report thereon dated April 4, 2003. As described in our report on the financial statements, our opinion is qualified because the District omitted the general fixed asset account group from its financial statements, which is a departure from generally accepted accounting principles. We conducted our audit in accordance with governmental auditing standards generally accepted in the United States of America, issued by the Comptroller General of the United States.

COMPLIANCE

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. Our responsibility is to examine, on a test basis, evidence about the District's compliance with those requirements and to make a reasonable effort to identify any instances of misfeasance, malfeasance or nonfeasance in office on the part of any public officer or employee and to report any such instance to the management of the District and to the Attorney General. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with these provisions. Accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of material noncompliance that are required to be reported herein under Government Auditing Standards.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting.

Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by

employees in the normal course of performing their assigned functions. We noted no matters involving internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information of management, the Board of Directors, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in black ink, appearing to read "Brian Sonntag". The signature is fluid and cursive, with a large, sweeping initial "B" and "S".

BRIAN SONNTAG, CGFM
STATE AUDITOR

April 4, 2003

Independent Auditor's Report on Compliance with Requirements Applicable to each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133

**Aberdeen School District
Grays Harbor County
September 1, 2001 through August 31, 2002**

Board of Directors
Aberdeen School District
Aberdeen, Washington

COMPLIANCE

We have audited the compliance of the Aberdeen School District, Grays Harbor County, Washington, with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 *Compliance Supplement* that are applicable to its major federal programs for the year ended August 31, 2002. The District's major federal programs are identified in the Federal Summary. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal programs is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with governmental auditing standards in the United States of America, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

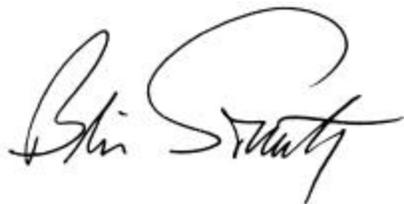
In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to its major federal programs for the year ended August 31, 2002.

INTERNAL CONTROL OVER COMPLIANCE

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information of management, the Board of Directors, and federal awarding agencies and pass-through entities. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.

A handwritten signature in black ink, appearing to read "Brian Sonntag". The signature is fluid and cursive, with the first name "Brian" and last name "Sonntag" clearly distinguishable.

BRIAN SONNTAG, CGFM
STATE AUDITOR

April 4, 2003

Independent Auditor's Report on Financial Statements

Aberdeen School District Grays Harbor County September 1, 2001 through August 31, 2002

Board of Directors
Aberdeen School District
Aberdeen, Washington

We have audited the accompanying general purpose financial statements of the Aberdeen School District, Grays Harbor County, Washington, as of and for the year ended August 31, 2002. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with governmental auditing standards generally accepted in the United States of America, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statements referred to above do not include the general fixed asset account group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the general fixed asset account group is not reasonably determinable.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the financial statements referred to above present fairly, in all material respects, the financial position of the Aberdeen School District, as of August 31, 2002, and the changes in financial position and cash flows, where applicable, thereof, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards* in the United States of America, we will issue our report on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the financial statements taken as a whole. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. This schedule is not a required part of the financial statements. Such supplemental information has been subjected to the auditing procedures

applied in the audit of the financial statements and, in our opinion, is fairly presented, in all material respects, in relation to the financial statements taken as a whole.

A handwritten signature in black ink, appearing to read "Brian Sonntag". The signature is fluid and cursive, with the first name "Brian" and the last name "Sonntag" clearly distinguishable.

BRIAN SONNTAG, CGFM
STATE AUDITOR

April 4, 2003

General Purpose Financial Statements

**Aberdeen School District
Grays Harbor County
September 1, 2001 through August 31, 2002**

GENERAL PURPOSE FINANCIAL STATEMENTS

Combined Balance Sheet – All Fund Types and Account Groups – 2002
Combined Statement of Revenues, Expenditures and Changes in Fund Balance – All Fund Types
and Account Groups – 2002
Combined Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and
Actual – All Governmental Fund Types – 2002
Combined Statement of Revenues, Expenditures and Changes in Fund Balance – All
Nonexpendable Trust Funds – 2002
Notes to Financial Statements – 2002

SUPPLEMENTAL INFORMATION

Schedule of Expenditure of Federal Awards – 2002
Notes to Schedule of Expenditure of Federal Awards – 2002